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EMPLOYEE BULLETIN

EB No.

6 November 1981

HEADQUARTERS BUILDING EXERCISE ROOM AND SHOWER FACILITIES

1. The major construction activity in the basement of the Headquarters Building that disrupted the Exercise Room and shower facilities has been completed. Effective immediately, the Headquarters Building Exercise Room schedule will revert to the one previously utilized as follows:

<u>Men and Women</u>	<u>Hours</u>
Monday through Friday (except holidays)	6 - 10:30 a.m. 3 - 8 p.m.
Saturday, Sunday, and holidays	10 a.m. - 2 p.m.
<u>Men Only</u>	
Monday, Wednesday, and Friday	12:30 - 3 p.m.
Tuesday and Thursday	10:30 a.m. - 1 p.m.
<u>Women Only</u>	
Monday, Wednesday, and Friday	10:30 a.m. - 12:30 p.m.
Tuesday and Thursday	1 - 3 p.m.

2. There are two shower rooms associated with the Exercise Room. When the physical fitness facilities are used by men and women at the same time, the dressing room and showers adjacent to the running track are reserved for women and the dressing room and showers adjacent to the Exercise Room are reserved for men.

DISTRIBUTION: ALL EMPLOYEES (1-6)